

## What Happens if.....?

### **Part A: If you suspect a child is being abused**

1. Immediately tell the Chairperson or the named person\* for Child Protection.
2. Records all details which support your suspicions.  
Sign it, date it, keep it.
3. Ensure that the child has access to an independent adult.

### **Part B: If a child tells you about abuse by someone else**

1. Do not make any judgement to the child and remain calm.
2. Advise that you will offer support, but that you must pass on the information.
3. Follow steps 1,2,and 3 described in Part A.

### **Part C: If you receive an allegation about any member of the group or about yourself.**

1. Immediately inform the Chairperson and Secretary.
2. Record all details as reported to you – sign them, date them, keep them.
3. Work to ensure no-one is placed in a position which could cause further compromise.

**For advice call: Children's Services Customer  
Service Centre 01522 782111**

Children will be supervised at all times.

Children must be collected from inside the Village Hall unless written parental consent has been received giving a child permission to leave alone.

\*All members will be informed of the named person.



## **PROTECTING EACH OTHER**

**The Langtoft Players and  
Junior Players are  
committed to respecting  
and protecting the rights,  
wishes, feelings and  
welfare of all young people  
and adults in their group.**

Third Edition Langtoft Players November 2017

## ***Langtoft Players – Code of Practice***

All members of Langtoft Players working with young people and adults are expected to follow this guideline.

This document is based on recommendations made by the Home Office in their “Safe From Harm” publication.

As a member of the group YOU are expected to adhere to the following rules and procedures:

**DO** put the “Protecting Each Other” guidance into practice.

**DO** respect everyone as an individual.

**DO** respect everyone’s right to personal privacy.

**DO** provide a listening ear.

**DO** provide a good example of acceptable behaviour.

(The way YOU behave is the way we expect our young people to behave)

**DO** ensure your actions cannot be misunderstood or cause offence.

## ***Langtoft Players – Code of Practice***

**DO NOT** permit abusive behaviour e.g. bullying, ridiculing or taunting.

**DO NOT** jump to conclusions about others without checking the facts first.

**DO NOT** allow any inappropriate attention seeking behaviour.

(e.g. tantrums to get one’s own way or making examples of other members to get a laugh)

**DO NOT** show any favouritism to anyone.

**DO NOT** deliberately place yourself or others in a compromising situation.

**DO NOT** allow yourself to be alone with a child.

When solo work is required ensure that at least **TWO** adults are present.