

Langtoft Players Committee

Minutes of the 2nd October 2018 meeting in the Committee Room Langtoft Village Hall

1. **Present** – John Stocker, Genevieve Stocker, Val Gregg, Mathew Lee, and Velma Denniston.

2. **Apologies** – Carole Walker, Jackie Dodds, Anja Greaves, Joanne Clingo.

3. **Minutes of previous meeting** – agreed and signed.

Matters arising – Production budget - Joanne proposed via email a £650 budget to cover stage/props/costumes, Velma seconded, agreed unanimously. Genevieve to advise Michelle and Anne. **Action Genevieve**

Stage lighting The annual PAT testing needs to be carried out in January, Carole has suggested to both John and Genevieve that we could hire a scaffold tower to enable an electrician to do the work without having to take all the lights down. John said he would get some costs for hiring. **Action John**

AOB – Most of the scenery is now under the stage for Anne and Michelle to claim before it is recycled.

4. **Finance Report** – No change

5. **Publicity** – Jackie sent a report stating that the minutes, safeguarding docs and rehearsal schedules for both groups are on the website. She will do a newsletter once the Pantomime poster is done. Matthew will talk to Jackie about some ideas on the Heckington Facebook page.

Action Matthew

6. **Juniors** – Started back 25th September, nine members so far, a mixture of Rock You Theatre School and Langtoft Junior Players.

7. **GDPR** – Jackie sent the following message – We need to make everyone aware that when people signed up earlier in the year to be on the general mailing list it was agreement to be contacted by email by LP. The regulation is specifically aimed at privacy of 'data' which includes email addresses so in order to be compliant the mailing list should be blind copied, otherwise we are sharing with third parties (all the other people on the mailing list). If anyone complained we could be fined. Genevieve will add a brief statement to all emails sent out.

Previously as a committee we noted agreement to be open copied between ourselves. All the new members present agreed to be open copied, Genevieve will email Anja to ask her preference.

Action Genevieve

8. Correspondence – Deeping Christmas Market, asking if we would be willing to help this year on 25th November between 11.00 and 17.00 hrs. It was noted that this is the day of the dress rehearsal, therefore we will leave it to Michelle and Anne decide.

9. Production update – Michelle sent an email stating, it is all going well, they've blocked out all the scenes and will starting singing this week. Scripts for Act One will be down on 9th October. They are still hoping that Andrew Clingo will play but as a backup they have sourced some instrumental versions. Ollie Gregg will be the stage manager, Karen has designed the poster, the rest of the tech team is yet to be finalised.

It was noted that two new members were not given parts, especially as we are trying to recruit new people. It was mentioned that past experience has shown that productions benefits from the director and or producer not having a part in the show.

10. Any other business – John thanked Richard Gregg, Mike Garford for giving up their Sunday morning and for all their work repairing the roof of the costume shed.

Matthew asked if a formal letter or similar is sent to Brian Branch, as he has now left Players, acknowledging his input and work over many years.

Action John

Val asked Genevieve to send an email to everyone asking for anyone interested in taking part in the play early next year.

Action Genevieve

Jackie stated that as she has picked up the Juniors representative role, there could be a vacancy, it was agreed unanimously to keep the committee as it stands.

11. Date and time of next meeting – 27th November 2018 at 19.00hrs