

## Langtoft Players Committee

Minutes of Meeting held 19<sup>th</sup> November 19.00hrs Committee Room Langtoft Village Hall

1. **Present** – John Stocker, Genevieve Stocker, Kim Crichton, Joan Thompson, Anja Greaves, Michelle Marshall.
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3. **Apologies** – Richard Gregg, Velma Denniston, Matthew Lee.
4. **Notes of previous meeting** – Agreed and signed.
5. **Matters arising** – Genevieve will follow up with David Hannen re the generic email.
6. **Finance Report** – Joan said that there had been no change to the accounts since our last meeting. There has been a response from HSBC regarding registering for Business Internet Banking, they are unable to process our request as this service is not permitted with in our constitution. Joan proposed that we approve the BIB terms and conditions, Michelle seconded, agreed unanimously. It was then agreed that the Primary User will be the Treasurer. The committee agreed that all the implications of registering for BIB have been considered and that the Treasurer must communicate via email with either the Chairman or Secretary for approval prior to proceeding with any BIB payments. The constitution will be updated to reflect these changes.
7. **Production update** – Michelle advised that ticket sales are slow particularly on Wednesday, Thursday and Friday. She is aware that some of the posters have not been displayed for some reason and asked if we would consider some sort of promotion to entice bookings, it was agreed that we would offer a free hot drink or ice cream for any tickets purchased for the Wednesday and Thursday performances.
8. **Correspondence** – Genevieve read out a request from Pete and Sandee Lane for the use of the lights for their upcoming show. It was agreed that they could use the lights and that we will ensure that the lighting box is placed at the front under the stage to make allow easy access to them on the night.
9. **Any other business** – Michelle said that some of the backdrops are showing signs of wear and tear. It was agreed to keep a check on them and replace them as and when.
10. Date and time of next meeting **21<sup>st</sup> January 2020 19.00hrs.**